



Doe Bay Resort and Retreat  
Application for Employment

Thank you for your interest in Doe Bay Resort & Retreat! Please fill out this application. IMPORTANT - You must save the file to your computer, BEFORE you fill it out in order for your answers to save correctly. If necessary, you can print and mail the application to Doe Bay Resort & Retreat, PO Box 437, Olga, WA 98279 Attn: Jobs and we'll respond to you asap. Please fill out the application as completely as possible. If you need more space, you can email us additional information.

<b>Name:</b>			
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	
<b>Phone:</b>	<b>Email:</b>		
<b>Highest Education Level or degree:</b>			
<b>Location/School:</b>		<b>Completed (y/n):</b>	
<b>Date Available to Start:</b>		<b>Leave Date (if necessary):</b>	
<b>Date of Birth (mm/dd/yy):</b>		<b>Valid Driver's License (y/n):</b>	
<b>Valid CPR/First Aid Card (y/n):</b>		<b>Valid Food Handler's Card (y/n) (if appropriate):</b>	
<b>If you don't have the prior items, are you willing to get them? (y/n):</b>		<b>Do you have a record of any arrests or convictions? (y/n): If yes, please explain on a separate page.</b>	
<b>What position are you applying for?</b>	<b>Would you consider another position or combination of positions?:</b>	<b>Are you looking for full-time or part-time work?:</b>	<b>Dorm-style or platform tent housing or either?:</b>

Please list the last three jobs (reverse chronology) that you've worked that relate to the skills needed for this position or best represent yourself for Doe Bay.

#1 Company and Address:

Dates Worked:

Job Title and Duties:

Reason for Leaving:

Supervisor and Contact Information:

Starting Wage:

Ending Wage:

List any skills learned while employed at this job:

**#2 Company and Address:**

**Dates Worked:**

**Job Title and Duties:**

**Reason for Leaving:**

**Supervisor and Contact Information:**

**Starting Wage:**

**Ending Wage:**

**List any skills learned while employed at this job:**

**#3 Company and Address:**

**Dates Worked:**

**Job Title and Duties:**

**Reason for Leaving:**

**Supervisor and Contact Information:**

**Starting Wage:**

**Ending Wage:**

**List any skills learned while employed at this job:**

**How did you hear about Doe Bay?:**

**Why do you want to work at Doe Bay?:**

**Have you ever lived and/or worked in a community setting before?**

**Recall a time you've done something that you think was outstanding in some way, whether related to an experience at a job, at school, or elsewhere in your life and tell us about why it was outstanding to you:**

What else do you think we should know about you as an applicant?

Do you have any particular interests or skills that you wish we'd asked about?:

What other questions can we answer for you?:

**REMEMBER** - You must save this application to your computer, **BEFORE** you send it out. Close and re-open the document on your computer to ensure that your answers have saved properly! Email your completed application to: [jobs@doebay.com](mailto:jobs@doebay.com) Attaching a digital photo is helpful for us to keep track of you and personalize your application, but not necessary. Please email any other questions or concerns you may have and we'll respond as we can. No phone inquiries, please. Thank you for applying!

# AUTHORIZATION FOR BACKGROUND CHECK

(Please read and sign this form in the space provided below. Your written authorization is necessary for completion of the application process.)

I, \_\_\_\_\_, hereby authorize Doe Bay Resort & Retreat to investigate my background and qualifications for purposes of evaluating whether I am qualified for the position for which I am applying. I understand that Doe Bay Resort & Retreat will utilize an outside firm or firms to assist it in checking such information, and I specifically authorize such an investigation by information services and outside entities of the company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application for employment will not be processed further.

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Signature of Employee

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Date

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Employee's Name - Printed